



31 March 2017

Dear Parent/Carer,

Re: **Punctuality**

As we continue to work together to ensure your child achieves their potential, I am writing out of courtesy to advise you that as of Wednesday 19 April 2017, should your child arrive late to morning registration, they will receive a 'break time' detention of 20 minutes with a member of the Senior Leadership Team. This will enable those students that are persistently late, to understand that punctuality is a skill for life that is valued by future employers. As a reminder, students should be in their tutor room by 08:30, to support your child with this, a warning bell sounds at 08:25.

Students will be advised during the first lesson of the day if they are required to attend a detention. This detention will take place on the day the student is late. The decision regarding lateness will be based on the completed electronic registration data compiled each morning.

May I take this opportunity to wish you and your family a restful Easter break and look forward to welcoming your child back to school on the 19 April 2017.

Yours sincerely,

Miss K.Hampstead
Deputy Headteacher

 **i matter** AT THE DEANES

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